

**DUPAGE SWIM & DIVE CONFERENCE  
JUDGE AND STARTER / REFEREE CERTIFICATION CLASSES  
INTRODUCTORY STATEMENTS**

**Introduce Instructors**

**Introduce Class**

- ◆ Verify that all participants are eligible to be in class (either previously certified and now re-certifying, or previously certified as a Timer/Scorer or Judge and moving up to Judge or Starter/Referee.)
  
- ☞ NOTE: Participant must be currently certified at this level to take the re-certification class only. If certification has lapsed, the participant must take the full class, including taking the test. Participant does not have to 'start over' at the Timer/Scorer level.
  
- ◆ Make sure that everyone has signed the registration sheet
- ◆ Make sure the fee is paid (\$5.00 for new and re-certified officials)
- ◆ Distribute handouts
- ◆ Certification Limits
  - Certification expires on December 31, 20--. Everyone will be certified for two swim seasons, including the current year.
  - All Officials will need to re-certify or advance to the next level within two years. Re-certification does not require testing again. It is recommended that Judges certify as Starter/Referees the next season.

**Class Agenda**

- ◆ Review the handout to cover all important points. Review applicable sections of the USS Rulebook and the DSDC Conference By-laws.
- ◆ View videotapes / DVD's.
- ◆ Take questions. An open discussion is welcome, including problems encountered during past meets.
- ◆ Administer the appropriate test.
- ◆ Score tests and review missed questions.
  
- ☞ NOTE: Those who are re-certifying do not need to take the tests, but must stay for the entire class until the testing begins.